

**Board of Directors Meeting
10:00 am Thursday October 15, 2015
Damariscotta Town Offices**

Unit of Government	County	First Name	Last Name	Present	Absent
Brunswick	Cumberland	Linda	Smith	X	
Brunswick	Cumberland	Jeff	Jordan		X
Brunswick	Cumberland	John	Eldridge		X
Cumberland County	Cumberland	Bill	Whitten	X	
Harpswell	Cumberland	Kristi	Eiane		X
Harpswell	Cumberland				
Camden	Knox	John	Arnold		X
Camden	Knox	Karen	Brace		X
Knox County	Knox	Roger	Moody	X	
Rockland	Knox	Jim	Chaousis		X
Thomaston	Knox	Bill	Hahn	X	
Lincoln County	Lincoln	John	O'Connell	X	
Wiscasset	Lincoln	Jamel	Torres	X	
Arrowsic	Sagadahoc	Eloise	Vitelli		X
Bath	Sagadahoc	Bill	Giroux	X	
Bath	Sagadahoc	Scott	LaFlamme	X	
Bowdoin	Sagadahoc				
Bowdoinham	Sagadahoc	William	Post	X	
Georgetown	Sagadahoc				
Phippsburg	Sagadahoc	Mike	Young		X
Richmond	Sagadahoc	Victoria	Boundy		X
Sagadahoc County	Sagadahoc	Pam	Hile		X
Sagadahoc County	Sagadahoc	Charles E.	Crosby		X
Topsham	Sagadahoc	Rich	Roedner		X
West Bath	Sagadahoc	Adam	Garland	X	
Woolwich	Sagadahoc	Janet	Billson		X
Belmont	Waldo	Carmine	Pecorelli		X
Lincolntonville	Waldo	David	Kinney	X	
Northport	Waldo	Reeves	Gilmore	X	
Searsmont	Waldo	Bruce	Brierley		X

OFFICERS					
President		John	Shattuck	X	
Vice President		Audra	Caler Bell	X	
Treasurer		Bill	Chapman	X	
Secretary		Betty	Johnson	X	

Staff, General Assembly and Guest Attendance

Name	Organization/Affiliation	Present	Absent
Marc Meyers	Bath	X	
Jeff Kobrock	MCEDD Executive Director	X	
Bill Najpauer	MCEDD Staff	X	
Scott LaFlamme	Community Development	X	
Rod Melanson	Topsham	X	

John Shattuck opened the meeting.

1. Welcome and Introductions

2. Consideration of the July 23 minutes

Bill Giroux moved to approve the minutes, John Shattuck seconded and the motion passed.

3. Update on MCOG/EDA Transfer

Jeff Kobrock reported that the EDA planning grant was made but was not yet listed on the Federal data base. EDA is checking on the status of the grant on the federal data base. Until this situation is resolved we are unable to draw funds from the planning grant.

4. Consideration of Recommendation from Executive Committee for FYI 17 Dues

John Shattuck reported that the Executive Committee voted to establish a per capita dues of \$1.25 to be applied to all member communities.

William Chapman provided the Board an explanation of the 4-variation sheets showing different per-capita dues and membership options for consideration.

A discussion ensued concerning what should be the appropriate per-capita dues which is fair to every community, promotes continued membership, addresses particular municipal and county concerns, funds existing operations and will fund new growth for the organization.

Jeff Kobrock reported that a per-capita dues of at least \$1.32 would be more appropriate to meet current program expenses.

The Board continued to discuss what should be the most appropriate dues and how Waldo and Knox Counties provide funding support and how the dues structure would affect these funds.

Betty Johnson motioned to establish a uniform dues rate of \$1.25 per capita for all member communities. The motion was seconded by Bill Giroux.

After discussion the motion was amended to have the option to re-look at the dues structure in the coming months.

The motion to establish a \$1.25 per capita dues for all member communities including the option to re-look at the dues structure was approved with John O'Connell abstaining.

5. Treasurer's Report

William Chapman presented the revenue and expense report and stated that the report indicated we are at 12.6% of expenses and 14.2% of revenues.

Bill Whitten asked for a clarification of what items were included under the occupancy line item. Jeff Kobrock stated that it included rent and other expenses related to the office space.

Betty Johnson motioned to approve the Treasurer's Report, Reeves Gilmore seconded and the motions was approved

6. Executive Director's Report

Jeff Kobrock presented an overview of our revenues and what grants were anticipated for 2016. He provided an update of the Revolving fund and the Micro-loan program which is considering its first application.

Bill Najpauer provided an overview of the following projects; solid waste, brownfields, contract services, and regional planning.

Scott LaFlame provided an overview of the Solarize Project which is available to all our member communities.

7. Other Business

No other Business was discussed

8. Adjourn

Bill Chapman moved to adjourn, Audra Calder –Bell seconded and the motion was approved

Submitted By: Bill Najpauer