



midcoast economic development district

Midcoast Economic Development District

Executive Committee Meeting

10:00 am Thursday February 18, 2016

Damariscotta Town Offices

Executive Committee Attendance

Name	Officer	Unit of Gov.	County	Present	Absent
John Shattuck	President	Town of Topsham	Sagadahoc	X	
Audra Caler-Bell	Vice President	City of Rockland	Knox		X
William Chapman	Treasurer	Town of Rockport	Knox	X	
Betty Johnson	Secretary	Waldo County	Waldo	X	
Pam Hile		Sagadahoc County	Sagadahoc	X	
Jeff Jordon		Brunswick	Cumberland	X	
Roger Moody		Knox County	Knox	X	
Bill Post		Town of Bowdoinham	Sagadahoc	X	
Bill Hahn		Town of Thomaston	Knox		X
Bill Whitten		Cumberland County	Cumberland	X	
Bill Giroux		City of Bath	Sagadahoc	X	
Vacant		Town of Wiscasset	Lincoln		X
Linda Smith		Town of Brunswick	Cumberland	X	

Staff and Guest Attendance

Name	Organization/Affiliation	Present	Absent
Jeff Kobrock	MCEDD Executive Director	X	
Bill Najpauer	MCEDD Staff	X	
Scott LaFlame	MCEDD Board/ Bath Community Development	X	
Chris Rector	Senator Angus King's Office	X	

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1. Welcome and Introductions

John Shattuck opened the meeting.

2. Consideration of the November 19th Minutes

Bill Giroux moved to approve the minutes, Betty Johnson seconded and the motion passed.

3. Update on the MCOG/MCEDD/EDA Transfer

Jeff Kobrock stated that EDA has awarded us the planning grant and we received funds. The next step will be inform the EDA of our name change.

4. Review of the FY17 Membership Dues as Adopted

Jeff Kobrock explained that the Board approved the membership dues at \$1.25 per capita and stated that the dues schedule has already been widely distributed. John Shattuck asked if anyone wanted to discuss the dues schedule again but after hearing none declared the issue closed.

5. Consider Loans to Non-member Communities

Jeff Kobrock reported on his discussion with the Loan Committee concerning how to process loans from non-member communities. The Board discussed the issue and decided that an amendment to the RLF procedure manual was prudent. The proposed amendment will be placed before the Board of Directors for consideration.

6. Consider 2016 CEDS Process

Jeff Kobrock presented the 2016 CEDS process and highlighted that all communities in the MidCoast will receive the invitation to submit a project, however, only member communities will be eligible to have their projects included on the CEDs list. Board members discussed whether the specific language in the CEDs materials explaining that only projects from member communities will be eligible was adequate. After discussion it was decided to have Jeff relook at the language and make changes if necessary.

7. Treasurer's Report

William Chapman presented the Treasurer's report and after discussion Roger Moody motioned to approve the report. The motion was seconded by Betty Johnson and was approved.

8. Executive Director's Report

Jeff Kobrock reviewed the grant opportunities which will be pursued and wanted the Board to be informed of these potential funding sources. A discussion ensued about various grant sources including the regionalization grant which after a few years is again being offered. The potential for shared assessing, IT, and code enforcement services were discussed. The Board was encouraged that grant funding was being considered and asked to be kept informed of progress. Jeff provided an update revolving loan fund program and Bill Najpauer provided an overview of the following projects; solid waste, brownfields, contract services, and regional planning. Scott LaFlame provided an update of the Solarize program

9. Other Business

The Board discussed some current events within the region.

10. Adjournment

A motion was made by Betty Johnson and seconded by Bill Giroux to adjourn. The motion passed.

Submitted By: William Najpauer