

June 23, 2016

TO: 2016 GPCOG Bulk Copy Paper Bid Participants

FROM: Jennifer Brennan, GPCOG Cooperative Purchasing Director

RE: 2016 GPCOG Bulk Copy Paper Bid Award

The 2016 GPCOG Bulk Copy Paper Bid has been awarded to W.B. Mason, Portland, ME.

Please note the following **TERMS, CONDITIONS, & PROMPT PAYMENT DISCOUNTS** per WB Mason:

- PRICE LIST IS ATTACHED.
- **Prices are guaranteed through 6/15/17.**
- Payment terms: 2%, 10 net 30.
- Free delivery, no minimum size order.
- Free inside pin point delivery.
- Same day emergency order available.
- Portland Maine distribution and warehouse.
- Local customer service.
- Each GPCOG member assigned local sales representation.
- Each GPCOG member assigned inside customer service person.

**DELIVERIES** will be made during regular business hours on scheduled delivery days. If you have specific delivery time requirements (e.g., AM or PM), please indicate such, as well as any other specific delivery instructions, on your Purchase Order or Letter of Intent to Purchase. Please be sure to include the name and phone number of a contact person with your order. This bid requires a minimum of 24 hours' notice prior to delivery. Unless other arrangements have been made, participants must provide all necessary personnel to assist with moving the paper delivery. Please list all delivery

locations of your order, and include directions, if necessary, to help the driver find the building and delivery site(s).

**ORDERS** may be placed using a Purchase Order or Letter of Intent to Purchase (if you don't have a PO system). There are no minimum orders. POs or Letters of Intent should be MADE OUT TO: W.B. Mason, 106 Pine Tree Industrial Parkway, Portland, ME 04071

**Please fax (774-7149) or email [jpuser@gpcog.org](mailto:jpuser@gpcog.org) the Purchase Orders to GPCOG Attn: Jennifer P. Brennan.**

**PAYMENT** will be made directly by you to W.B Mason, who will invoice you following each order. (Note: Applicable bid fees of 3% to **non-GPCOG members only will be billed later by GPCOG by separate invoice. This bid fee is applied only to 8 ½ x 11 white letter paper.**)

**QUESTIONS** about W.B. Mason terms, conditions, & prompt payment discounts, deliveries, ordering, and payment may be directed to:

Heather Gwinn  
W.B. Mason  
888-926-2766  
[heather.gwinn@wbmason.com](mailto:heather.gwinn@wbmason.com)

**2016 GPCOG BULK COPIER PAPER BIDS**

<b>FIRM:</b>	WB Mason
<b>CONTACT NAME:</b>	Ed Gagne
<b>PHONE:</b>	888-926-2766
<b>EMAIL:</b>	<a href="mailto:ed.gagne@wbmason.com">ed.gagne@wbmason.com</a>

ITEM - Low price in yellow	PRICE PER CASE	PRICE GUARANTEED UNTIL (DATE)	BRAND	PACKAGED TITLE	MILL WHERE PAPER IS MANUFACTURED	DELIVERY TERMS
<b>BRAND NAME PAPER</b>						
WHITE 8 1/2 X 11	\$29.67	6/30/2017	Boise	x9	Alabama	1-4 days
WHITE 8 1/2 X 14	\$ 40.06	6/30/2017	Boise	x9	Alabama	1-4 days
WHITE 11 X 17	\$31.42	6/30/2017	Boise	x9	Alabama	1-4 days
COLORS, PASTEL	\$ 35.60	6/30/2017	Boise	fireworx	Alabama	1-4 days
COLORS, FLUORESCENTS	\$ 64.00	6/30/2017	Mohawk	brite hue	New York	1-4 days
WHITE 8 1/2 X 11 RECYCLED	\$ 31.73	6/30/2017	Boise	aspen 30	Alabama	1-4 days
WHITE 8 1/2 X 14 RECYCLED	\$ 42.68	6/30/2017	Boise	aspen 30	Alabama	1-4 days
WHITE 11 X 17 RECYCLED	\$ 33.48	6/30/2017	Boise	aspen 30	Alabama	1-4 days
<b>HOUSE BRAND PAPER</b>						
WHITE 8 1/2 X 11	\$ 24.38	6/30/2017	Mason	flagship	Alabama	1-4 days
WHITE 8 1/2 X 14	\$ 35.22	6/30/2017	Mason	flagship	Alabama	1-4 days
WHITE 11 X 17	\$ 27.88	6/30/2017	Mason	flagship	Alabama	1-4 days
COLORS, PASTEL	\$ 33.60	6/30/2017	Boise	fireworx	Alabama	1-4 days
COLORS, FLUORESCENTS	\$ 64.00	6/30/2017	Mohawk	brite hue	New York	1-4 days
WHITE 8 1/2 X 11 RECYCLED	\$ 29.67	6/30/2017	amer.eagle	wb-recycled	Alabama	1-4 days
WHITE 8 1/2 X 14 RECYCLED	\$ 42.68	6/30/2017	amer.eagle	eagle 30	Pennsylvania	1-4 days
WHITE 11 X 17 RECYCLED	\$ 33.48	6/30/2017		eagle 30	Pennsylvania	1-4 days

WB Mason - continued						
<p>For municipalities, schools, and non-profits that may wish to have multiple deliveries, what is the cost, if any, <b>PER ADDITIONAL DROP LOCATION</b></p>	None					
<p><b>TERMS, CONDITIONS, &amp; PROMPT PAYMENT DISCOUNTS:</b> Please note any exceptions and/or add any conditions to any portion of this bid, and make any clarifying comments that will help determine bidder's intent. Terms, conditions, or comments not listed here may not be honored.</p>	<p>Free Delivery; no minimum order. Free inside pin point delivery. Same day emergency order available. Paper stocked in Portland, ME. Local customer service. Each GPCOG member assigned local sales representation. Each GPCOG member assigned inside customer service person. Portland Maine distribution and warehouse. 2%/10-Net 30 terms.</p>					